

TERMS AND CONDITIONS

Fees:

School fees and extras are payable on or before the first day of the term for which they are due. Time is of the essence. The Governors may require withdrawal of a pupil whose fees are not paid promptly. Arrangements may be made for fees to be paid by instalment with Holmwoods Termtime Collections; further information is available from the Bursar. The Registration fee and any deposit are non-refundable. Fees may be increased at any time without notice. Each person names on the Registration Form and/or having any legal responsibility for the child and/or who has actually paid fees is jointly and severally responsible to pay fees and extras. Parents may exercise the right to withdraw from the School Fees Insurance Scheme and Personal Accident Insurance Scheme, which initially applies to all pupils.

Deposit:

The deposit is payable within one month after the offer of a place. Deposits are held on account and off-set against the final term's fees. The amount of the deposit will be notified at the time of the offer.

Notice:

A term's written notice of the intention to remove a pupil must be given to the Head by the first day of term, or a term's fees paid in lieu before a child is withdrawn from the school. No other notice is valid. The School will not be required to mitigate its loss or give credit for the fact that a place has been filled.

Conduct:

The Head reserves the right to request the removal of a pupil whose work or conduct is unsatisfactory. There would be no refund of fees in these circumstances but no charge would be made for a term's fees in lieu of notice.

Absence:

Regular and punctual attendance is required. Pupils should not be absent from School unless they are unwell or have leave of absence previously granted by the Head after a written request.

General:

Recovery of Unpaid Fees - The right is reserved to charge interest at 2% per month on unpaid fees. All costs incurred in the collection of unpaid fees including out administrative costs and any costs and disbursements paid to Solicitors acting on our behalf shall be recoverable in full.

Special Precautions - Any circumstances giving rise to the need for special precautions to be taken for the protection of the child must be notified immediately in writing to the Head and by a personal visit in case of emergency.

Any indulgence, relaxation or non-enforcement by the School of its rights hereunder shall not act as a waiver. The School prospectus if not part of the contract and the School may, from time to time, vary any or all of its terms and conditions and may alter the situation and running of the School without any reduction in fees. The Proper Law of this contract and the forum for resolving disputes shall be England.

DECLARATION

We hereby request registration for our child, named on the Registration Form. We have read, understood and we agree to the Terms and Conditions set out above. This application will not be withdrawn without a full term's notice. The non-refundable Registration Fee of £50 payable to St Hilda's Educational Trust is enclosed.

Each to sign and print name.

Signed..... (Father/Guardian(s)/additional person

Name (Print please)..... Date.....

Signed..... (Mother/Guardian(s)/additional person

Name (Print please) Date.....

PLEASE COMPLETE THE REGISTRATION FORM AND SIGN THE DECLARATION, SO THAT YOUR CHILD CAN BE CONSIDERED FOR A PLACE AT ST HILDA'S